

# Tendering for Local Government

## Synopsis

This is a half-day course, designed to provide those tasked with running tender processes with the information they need to ensure compliance with relevant legislation, regulations, and policy.

Individual councils will have different procedures and processes for tendering. This course is not designed to drill down to procedural and process level but rather to give an overview of local government tendering and the policies and principles that would apply to most organisations.

## Course Topics

- The Tendering Requirements Framework
- Public Tendering
- Selective Tendering
- In-house Tenders and Joint Purchasing Arrangements
- Requirements for Tender Documents
- Administering the Tender Process
- Evaluation for Tenders

## Learning Outcomes

Officers will learn how to manage the implementation and monitoring of contracts, including the process of ongoing negotiation, managing any risks and the administration of contracts; build relationships with suppliers while also monitoring and reviewing their performance on a regular basis and resolving any disagreements that arise and manage contract variations between your organisation and its external suppliers of goods and services.

## Course Details

Delivery:	Inhouse or Virtual
Structure:	Interactive Workshop
Time:	Half- day
Class Size:	Max 15
Cost:	On request

## The Trainer



Joel Hillier is Peak's Procurement Trainer, and one of five Accredited Trainers for CIPS Australasia.

For over 15 years, he has trained hundreds of professionals across multiple industries in more than 100 training sessions across Australia. Joel's has experience in training procurement, finance, process improvement and organisational change, and has included delivery to PricewaterhouseCoopers, Suncorp Bank, Rio Tinto, Queensland Rail and Queensland Health.