

Stores and Inventory

Synopsis

This is a full day course providing general information on principles and best practices in effective stores and inventory management.

It needs to be acknowledged that individual councils will have different procedures and processes for stores and inventory management. This course is not designed to drill down to procedural and process level but rather to give an overview of the policies and principles that would apply to most organisations.

Course Topics

- Local Government Framework revision
- Inventory Management
 - Definition and principles
 - Categories and types
 - Demand
 - Inventory management strategies and systems
 - Valuing inventory
- Stores Management
 - Location and design
 - Safety
 - Security and integrity of stores
 - Materials handling
 - Receiving and outbound inventory
 - Third party warehousing
 - Performance assessment and improvement

Course Details

- Delivery: Inhouse or Virtual
- Structure: Interactive Workshop
- Time: 1 day
- Class Size: Max 15
- Cost: On request

The Trainer



Joel Hillier is Peak's Procurement Trainer, and one of five Accredited Trainers for CIPS Australasia.

For over 15 years, he has trained hundreds of professionals across multiple industries in more than 100 training sessions across Australia. Joel's has experience in training procurement, finance, process improvement and organisational change, and has included delivery to PricewaterhouseCoopers, Suncorp Bank, Rio Tinto, Queensland Rail and Queensland Health.