

Procurement Fundamentals

Synopsis

This full day course has been designed to provide an overview of how purchasing operates in Queensland Local Government.

Councils will have different procedures and processes for purchasing. This course is not designed to drill down to procedural and process level but rather to give an overview of local government purchasing and the policies and principles that would apply to most organisations.

Course Topics

- Local Government Framework
- Defining Basic Purchasing
- Specifying Requirements
- Market Assessment
- Procurement Methods
- Evaluating Offers
- Contract Management Fundamentals

Learning Outcomes

- Understand activities associated with effective procurement
- Choose appropriate procurement methods
- Invite and evaluate bids
- Practice ethics and integrity in procurement
- Conduct procurement planning.

Course Details

Delivery:	Inhouse or Virtual
Structure:	Interactive Workshop
Time:	1 day
Class Size:	Max 15
Cost:	On request

The Trainer



Joel Hillier is Peak's Procurement Trainer, and one of five Accredited Trainers for CIPS Australasia.

For over 15 years, he has trained hundreds of professionals across multiple industries in more than 100 training sessions across Australia. Joel's has experience in training procurement, finance, process improvement and organisational change, and has included delivery to PricewaterhouseCoopers, Suncorp Bank, Rio Tinto, Queensland Rail and Queensland Health.