

# Short Course & Wellness 2025 Calendar

*\*All courses are also available for inhouse delivery at your council*

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VIRTUAL WORKSHOP	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	PRICE (inc. GST)
<a href="#">Alcohol and Drug Awareness for Supervisors</a>	28							21				4	\$450
<a href="#">Animal Management (Cats and Dogs) Act 2008</a>	24			4					8				\$500
<a href="#">Asset Management Fundamentals</a>		11				3				21			\$500
<a href="#">Authorised Persons</a>		7				6							\$450
<a href="#">Breed ID</a>	20				19					10			\$500
<a href="#">Change Management (ADKAR)</a>		25				11				9			\$500
<a href="#">Coaching for Excellence</a>				30									\$500
<a href="#">Contract Management</a>				22					17				\$500
<a href="#">Dealing with Confrontational People</a>		13			8			7					\$400
<a href="#">Deliver Responsible Pet Ownership Education in Schools</a>			28					1					\$400
<a href="#">Developing High Performance Teams</a>			4				3				4		\$500
<a href="#">Dropping Anchor Webinars (90 mins)</a>		12			7				17				\$250
<a href="#">Emerging Leaders and Beyond</a>		18			1						20		\$500
<a href="#">Emotional Intelligence</a>			14			16			15				\$500
<a href="#">Governance in Local Government</a>			20				11				6		\$500
<a href="#">Harnessing the Power of Stress</a>												3	\$500
<a href="#">Investigating Dog Attacks</a>				29				19				3	\$500



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<a href="#">Investigation Fundamentals</a>		27			20				9				\$500
<a href="#">Local Laws Officer Fundamentals</a>			3				14						\$500
<a href="#">Managing Teams Remotely</a>			20					6					\$400
<a href="#">Negotiation Skills</a>		25					8				6		\$500
<a href="#">Positive Communication</a>										8			\$500
<a href="#">Procurement Advanced</a>		21			15				12				\$500
<a href="#">Procurement Fundamentals</a>	23			30				7				11	\$500
<a href="#">Recruitment and Selection</a>		27					16					2	\$500
<a href="#">Small Animal First Aid Inc. Zoonosis</a>						6					14		\$350
<a href="#">Social Media for Local Government</a>	29			17			16						\$400
<a href="#">Specification Writing</a>	28					5				9			\$400
<a href="#">Stores and Inventory</a>			26				23						\$500
<a href="#">Successful Meetings Lead to Action</a>						11							\$500
<a href="#">Superior Customer Service</a>		26											\$500
<a href="#">Superior Time Management</a>								20					\$500
<a href="#">Supervisory Skills 101</a>			13				24				20		\$400
<a href="#">Tendering for Local Government</a>						10				23			\$400
<a href="#">WHS Due Diligence for Supervisors and Managers</a>	30			15				5				2	\$400



# INHOUSE PROGRAMS & WELLNESS WEBINARS

Due to the nature of some workshops, they are best delivered in-house.  
Wellness Webinars are scheduled virtually on request.

## Senior Trainer, Chip McKibben



- [Fraud Awareness for Local Government](#)
- [Fraud Awareness for Supervisors and Managers](#)

## Senior Applications Trainer, Jack Coad



### [All MS Office Programs](#)

- MS Excel (Intro, Intermed & Advanced)
- MS Word (Intro, Intermed & Advanced)
- MS Project (Intro, Intermed & Advanced)
- MS PowerPoint (MS Level 1 & 2)

## Senior Trainer, Sue-Ellen Kusher



- [Interpersonal Skills](#)
- [Realistic Management Magic](#)
- [Bouncing Bias Behaviours](#)
- [Situational Awareness](#)
- [Team Development](#)

## Wellness Trainer, David Contarini



- [Breaking Bad Habits - Wellness Webinar](#)
- [Change Your Thinking - Wellness Webinar](#)
- [Everyday Resilience - Wellness Webinar](#)
- [Respond with Resilience](#)

## Senior Trainer, Mario Cortes



- [Coaching for Excellence](#)
- [Harnessing the Power of Stress](#)
- [Positive Communication](#)
- [Successful Meetings Lead to Action](#)
- [Superior Customer Service](#)
- [Superior Time Management](#)

For in-house training enquiries, please contact Patricia Paolini, Business Development Manager - [ppaolini@wearepeak.com.au](mailto:ppaolini@wearepeak.com.au),  
or reach out to our Training team on 07 3000 2174.