

# Managing Teams Remotely

*Ensuring remote workers are connected and efficient.*

## Synopsis

Participants in this workshop will gain skill sin how to effectively manage staff who are working from home or at other remote locations.

Our course will include useful tips on how to manage remote meetings and expectations and how to ensure your team remains connected and positive while working away from their usual workspace or whilst working remotely as part of the roles.

## Course Topics

- Which platform should I use to communicate?
- What are the best forms of communication, apart from email?
- How do I form KPIs, working remotely?
- What are some good ways of managing my expectations?
- How can I run effective meetings online?
- How can I give meaningful feedback when I can't see my team members?
- What can be done to manage our stakeholders?
- How do I create an upward spiral of positivity?

## Course Details

- Delivery: Inhouse or Virtual
- Structure: Interactive Workshop
- Time: 4 hours or 90-minute webinar
- Class Size: Max 15
- Cost: On request

## The Trainer



With over 32 years' experience in the human resources and management consulting fields, Narayan has provided a vast array of training and services to a range of organisations, including Local, State and Federal government agencies.

Narayan provides a very strong adult learning focus to his training. He ensures that it is experiential, practical and closely linked to workplace needs and realities.

He is also consistently described by clients as highly enthusiastic, creative and dynamic in his approach.