

Peak Services delivers deep expertise in the local government sector. We understand the business of councils. Challenge us.

## CODE OF CONDUCT - ELEARNING COURSE

AUDIENCE	SHORT COURSE TOPICS	
<p>This course has been developed for all local government staff members. Local government employees have a responsibility to act legally and ethically in carrying out their local government responsibilities. They must carry out their local government duties in a way that complies with the principles outlined in the current Local Government Act and is consistent with their local government's Code of Conduct. Case studies and multiple choice questions are provided with this course and a 100% pass rate completes the course.</p>	<p>The 1st Principle: Integrity and Impartiality</p> <ul style="list-style-type: none"> <li>Dealing with the public</li> <li>Within your work</li> <li>A team approach</li> <li>Applying the principle</li> </ul> <p>The 2nd Principle: Promoting the Public Good</p> <ul style="list-style-type: none"> <li>Customer service</li> <li>Fairness to suppliers</li> <li>Use of public money</li> <li>Intellectual property</li> <li>Concern for the environment</li> </ul>	<p>The 3rd Principle: Commitment to the System of Government</p> <ul style="list-style-type: none"> <li>Acting within the law</li> <li>Acting according to your position in council</li> <li>Employee rights to provide feedback on council policies or legislation</li> <li>Privacy</li> </ul> <p>The 4th Principle: Accountability and Transparency</p> <ul style="list-style-type: none"> <li>Zero harm work environment</li> <li>Absent from work process</li> <li>Correct record management</li> </ul>



COURSE DETAILS	
Delivery	This program is delivered as an online program produced by Peak. Courses can be provided to councils with their own LMS or eLearning platform or can be hosted on Peak's eLearning platform. Please contact us for a quote/proposal.
Duration and Location	Peak's online program provides a range of multiple-choice, true or false and interactive case scenarios are used to assess knowledge gained from this training program. Certificates of completion can be printed on successful completion of your online training program.
Fees and Inclusions	Our training course will include: <ul style="list-style-type: none"> <li>Instructor-led training</li> <li>Statement of Attendance</li> <li>Course Workbook</li> </ul>

**For proposals, registrations or enquiries contact us:**

**07 3000 2148**

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