



Peak Services delivers deep expertise in the local government sector. We understand the business of councils. Challenge us.

## RISK ASSESSMENT AND MANAGEMENT

AUDIENCE	SHORT COURSE TOPICS	LEARNING OUTCOMES
<p>All council staff, line managers and supervisors. This course covers crucial assessment and management of risk within a workplace which is the responsibility of all staff members. Peak will incorporate councils' current risk management policies and procedures into this program.</p>	<ul style="list-style-type: none"> <li>Identifying hazards and risks</li> <li>Seeking out problems before they happen</li> <li>It's everyone's responsibility</li> <li>Tracking and updating control measures</li> <li>Risk management techniques</li> <li>Office safety and reporting</li> <li>Business impact analysis</li> <li>Disaster recovery plan</li> <li>Summary of risk assessment</li> </ul>	<p>As all staff will benefit from this training course, the learning outcomes will raise awareness of workplace risks, to help improve the 'risk identification and recording processes'.</p> <p>Our workshop will instil the "it's everyone's responsibility" mindset and ultimately help mitigate risks within the workplace. Participants will gain a higher level of understanding about workplace risks and how they can seriously harm an organisation. Case studies will be included in this training event.</p>



COURSE DETAILS	
<p><b>Delivery</b></p>	<p>Our instructor-led training course provides participants with an interactive session including group discussions, case study reviews and Question and Answer sessions. Our trainers can customise or tailor the course to your specifications or needs and deliver in-house providing you with a cost-effective and efficient training session.</p>
<p><b>Duration and Location</b></p>	<p>Our standard structure for this workshop is 1 day and can be delivered in any metropolitan or regional area of Queensland. Customisation is available based on individual council requirements.</p>
<p><b>Fees and Inclusions</b></p>	<p>Our training course will include:</p> <ul style="list-style-type: none"> <li>Instructor-led training</li> <li>Statement of Attendance</li> <li>Course Workbook</li> </ul>

**For proposals, registrations or enquiries contact us:**  
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